

# Defense Evaluation Rubric – for all Committee Members

## To prepare for PhD Defense and Mentoring Meeting

This form should be completed by all committee members based on review of the written documents and emailed to the Chair **prior** to the scheduled exam/mentoring meeting, if possible. This is preparatory for completing the [Post-Exam Qualtrics Evaluation Rubric](#) during the final discussion section of the exam and submitted to the student.

Student Name:  Committee Member Name:

Is this the student's first or second attempt to take the defense?

\_\_\_ First Attempt; \_\_\_ Second Attempt;

### Initial Evaluation of Expectations based on written documents:

	Exceeds Expectations	Meets Expectations	Improvements Needed	Fails to Meet Minimal Expectations
<b>RESEARCH PROPOSAL</b>				
Possession of significant expertise in this research area				
Intellectual ability to critically analyze and integrate knowledge from the literature to identify gaps in the research area				
Appropriate experimental design to address their research question(s) in a rigorous and reproducible manner				
Ability to develop and use technology to perform meaningful research				
Critical analysis and interpretation of research results				
Consideration of caveats and limitations of concluded research				
Ability to make original contributions to the field and moved field forward in translational relevant ways				
Technical merit of the work				
Student's awareness of importance/broader impact of concluded research				
Written Technical and Scientific Communication				
Oral Technical and Scientific Communication ( <i>complete at ORAL EXAM</i> )				
Publications from Research (Actual and Anticipated) *				
Presentations (Actual and Anticipated) *				

Did the student provide their CV? Yes \_\_\_ No \_\_\_

**\*Comments on Publications from Research (Actual and Anticipated):**

**\*Comments on Presentations (Actual and Anticipated):**

**Anticipated or Future Career Plans:**

**Do you have any concerns about plagiarism in the Written Research Proposal?**

Please also reference the *Ithenticate* screening report sent to all committee members by the Chair:

Date of Screening: \_\_\_\_\_ Similarity Index (in %): \_\_\_\_\_

\_\_\_\_\_ No concerns;      \_\_\_\_\_ Minor concerns (needs more guidance);      \_\_\_\_\_ Multiple concerns (discussion needed)

**Do you have any additional comments for the Chair?**

Defense Outcome Recommendation:

- \_\_\_\_\_ Pass  
\_\_\_\_\_ Fail (will repeat exam; must wait until at least the following session to repeat)  
\_\_\_\_\_ Fail (2<sup>nd</sup> chance not offered or failed 2<sup>nd</sup> attempt)

**Comments justifying outcome recommendation:**